

WISTERIA PARK HOMEOWNERS ASSOCIATION

Board of Directors
Extraordinary Meeting
April 11, 2017 4:00 pm
West Manatee Fire and Rescue District Annex Building Meeting Room
3rd Avenue W, Bradenton 34209.

MINUTES

DIRECTORS PRESENT: Mike Zelle, Donna Burbidge, Steve Moyer and Gail Larose (via telephone).

CALL TO ORDER: The meeting was called to order by Mike Zelle at 4:04 pm.

DETERMINATION OF QUORUM AND PROPER MEETING NOTICE: It was determined that a quorum of members was present and that proper notice of the meeting was posted in accordance with statutory requirements.

HOMEOWNER COMMENTS: There were no homeowner comments.

OLD BUSINESS: The only business before the Board was to review references and make a decision on a property management company to handle the business of the Wisteria Park Homeowners Association Inc.

Uniformly positive recommendations (“responsive”, “tactful”, “knowledgeable”) were received from four condo and homeowner associations managed by the Sunstate Association Management Group Inc. along with further positive reports from Dun and Bradstreet and the Better Business Bureau (A+ rating).

Gail Larose **moved** and Donna Burbidge **seconded** the authorization of the President, Mike Zelle, to contact Sunstate Management Group Inc. to enter into a contract according to the proposal presented to the WPHOA to become Wisteria Park’s new property manager effective May 1, 2017. The motion **passed unanimously**.

Mike Zelle agreed to contact Argus Management to inform them of the Board’s decision prior to sending a formal letter terminating the current contract with Argus effective May 31, 2017 (to allow for a month of transition). He will also contact C&S Community Management Services Inc. to inform them of the Board’s decision.

An e-mail blast will be sent to homeowners in early May by Sunstate informing them of the transition and a town hall meeting for homeowners will be organized with Sunstate on May 22, 2017.

NEW BUSINESS: Members agreed to the cost of \$180.00 to replace the soil at the 17th and 21st Avenue NW entrances in preparation for the Wisteria Park Green Thumbs’ summer planting event. Further irrigation was not required according to West Bay’s irrigation manager.

Members were informed that a first meeting for the reserve study had been scheduled for the week of April 17, 2017.

The Treasurer reported she was monitoring the payment of the \$65 registration with the state of Florida.

It was suggested that West Bay be requested to suggest appropriate locations to plant further wisteria.

ADJOURNMENT: On a motion by Steve Moyer, seconded by Donna Burbidge, the meeting adjourned at 4:57 pm.