

Wisteria Park

West Manatee Fire and Rescue District Building Meeting Room

6417 3rd Ave. W. Bradenton, FL 34209

July 24, 2017 at 4pm

DRAFT

Call to order: President, Mike Zelle called the meeting to order at 4:02pm.

Determination of Quorum and Proper Meeting Notice: With President; Mike Zelle, Vice President; Bob Harcourt, Secretary; Gail Larose and Director; Steve Moyer present, a quorum was established. The agenda was posted on site and on the website and emailed to owners in accordance with FL ST 720 and Wisteria Park's governing documents.

Approval of the previous meeting minutes: **MOTION** made by Steve, seconded by Bob, to waive the reading of the June 26th, 2017 minutes as written with noted correction. MOTION passed unanimously.

Presidents Report:

- Mike thanked Maureen Hooper and helpers for putting up the flags for 4th of July.
- Mike met with Jim Wilson after the June's meeting to review items regarding cleaning the pool area. Jim has also removed a broken bounce equipment item at the playground and repaired the cracked slide.
- Mike has identified three volunteers to establish the Violations Hearing Committee. To help ensure that impartiality of this committee, Mike established the following criteria:
 1. Should not be a current or recent board member.
 2. Should not be the person reporting violations.
 3. One homeowner from East Side and one from West Side.

MOTION made by Mike, seconded by Steve to appoint Louie Roseman, Ron Catton and Debbie Wichaël to the Hearing Committee. MOTION passed unanimously.

Vice Presidents Report:

- Bob confirmed that the new resident information form has been completed.
- The welcome letter has also been updated. Meg Wittman is taking one final look at it.
- Eastside Perimeter Planting- West Bay seems to be overloaded with outstanding work requests. We have not yet received a complete quote, including restoration of irrigation service for the new plantings.
- Ponds- Aquatic Solutions are set to begin August 1st. The down payment for the plantings has been sent. The plantings are scheduled for Mango Pond the third week of August.
- Bob and Mike toured the Mango berm and the bamboos are not getting proper water. Bob spoke with Joel, West Bay Irrigation Manager. Microjets can be installed to correct this issue. There are also seven bamboo trees that have disappeared.

Treasurers Report:

- Bob reported from the June 30, 2017 financial statements.
- Bob noted that the irrigation reclaimed water use for the month was over the budgeted amount. This is due to the irrigation break.
- Sunstate Management will closely monitor and follow the procedures for the Accounts Receivable.

Eastside Report-

- The Eastside July report was completed and sent via email to owners and posted on the website.

Secretary's Report:

- The next Newsletter will be sent in August with another in October.

Hardscapes Report:

- The LED lighting is complete at the gazebo. Lights are run on a photo cell.
- The concentrated lighting has been installed above the spa. This is run on a photo cell.
- This Thursday, the power washing will be completed.
- The pool house, Gazebo and pool deck painting will begin mid-August.
- The paver walkways installation and gazebo paver repair will begin on August 16th.

Management Report-

- Nicole reported from the July Action List.
- Nicole reviewed the compliance list. The compliance report has been reviewed and approved by the Board. Nicole will send the compliance letters per the process.
- Nicole has contacted Doug Kelly of Spectrum regarding renewal rates.
- Nicole confirmed that the emergency pool phone service has been canceled and the equipment has been picked up.
- Nicole continues to send notices and reports via email to owners and posts updates on the website.
- Nicole continues to work with West Bay Landscape regarding any reported issues.
- The moldy roof reminder will be sent in the next Newsletter. Moldy roof violation notices will start in October.

Homeowners Comments:

- Louie (for Rich) is asking for an update regarding the untrimmed oleanders on the common area near 21st.
- The large shrub on the island on 21st needs to be trimmed. It is covering the street light.
- The shrubs on the north side of the pool fence should be trimmed to be below the height of the fence.

Unfinished Business:

- Pool Pergola Wood Replacement- Steve researched three options: 1- replace using cedar wood, 2- replace using gable style fabric roof canopy 3- replace using aluminum. The details and costs were reviewed. The Board is most interested in option 2. Steve will obtain two additional quotes for option 2.
- Pool Hours Signage- MOTION made by Mike, seconded by Steve to approve option B for the pool hours sign with the daylight savings time adjustments indicated. MOTION passed unanimously.

New Business:

- Insurance Update- Steve confirmed that the insurance coverage was adjusted based upon the appraisal.
- Landscaping Estimates- 17th Ave entrance bid to replace the Xanadu plants covering the sign with dwarf bougainvillea. **MOTION** made by Steve, seconded by Bob to approve the estimate by West Bay to replace the Xanadu plants at the entrance with dwarf bougainvillea. MOTION passed unanimously.

- Pool Area- Move 4x4 post and electric box- The post will be extended in height so that it cannot be used as a step stool to enter the pool.
- Cable TV – Internet Service Options and Timeline- The cable contract is expiring in June 2018. Mike and Donna will commence negotiations with Spectrum and Frontier. have worked together researching the options and timeline. Hopefully, by the end of August, a survey will be sent to owners outlining the options. The Board would then be prepared to decide at the September Board meeting.

Next Meeting: Monday, August 28, 2017 at 4pm.

Adjournment: With no further business to discuss, Mike adjourned the meeting at 5:30pm.