

Wisteria Park

West Manatee Fire and Rescue District Building Meeting Room
6417 3rd Ave. W. Bradenton, FL 34209
September 25, 2017 at 4pm

APPROVED

Call to order: President, Mike Zelle called the meeting to order at 4:02pm.

Determination of Quorum and Proper Meeting Notice: With President; Mike Zelle, Treasurer; Donna Burbidge, Secretary; Gail Larose and Director; Steve Moyer present, a quorum was established. Agenda was posted on site and on website and emailed to owners in accordance with FL ST 720 and Wisteria Park governing documents.

Approval of the previous meeting minutes: **MOTION** made by Steve, seconded by Gail, to waive the reading of the August 28th, 2017 minutes as written. MOTION passed unanimously.

Presidents Report:

- Mike thanked all owners, the Board and management company for all their work during and after Irma.

Treasurers Report:

- As attached to these corporate records, Donna reported from the August 30, 2017 financial statements.
- 2017 budget is trending on track.
- The trimming of the tall palms and mulching still needs to be completed.
- The irrigation expense is running lower than expected.
- The proposed 2018 special projects will be discussed.
- Mike requested to know the cost of storm Emily and hurricane Irma. Donna and Nicole will work together to get the totals.

Eastside Report-

- The Eastside September report was completed and sent via email to owners and posted on the website.
- The cost for trimming the tall palms will be \$3,354.
- Donna proposed to have the tall palms trimmed next in April / May in preparation for hurricane season.
- Dennis of West Bay suggested to have the tall palms trimmed every 8 months. This schedule will be reviewed.
- Donna reviewed the recent request for an increase from West Bay. Donna has some questions for West Bay.
- Donna and Bob plan to meet with West Bay to discuss some contract details.
- Donna would like to have the areca palms included in the contract.
- During the palm tree count, three trees were found to be dead or dying.

Secretary's Report:

- Gail also thanked the owners, the Board and management company for the preparation and communication that was done.

Hardscapes Report:

- Steve confirmed that the two canopies approved at the last board meeting were ordered and should be installed by mid- October.
- The pavers that were installed last month need some repair. Steve sent the information to Paver Mac.
- There is a trellis repair needed. Steve sent the information to Jim Wilson to take care of.
- The cover to the cable tv box needs to be repaired. Steve will contact Jim Wilson.
- There is a chair missing from the Gazebo.

Management Report-

- Nicole reported from the September Action List.
- Donna suggested that the no mow area should be trimmed each week to ensure the height it kept under 2 ft and weeds do not invade the grass.
- Compliance will resume in October.

Homeowners Comments:

- Louie asked if there any update regarding trimming the oleanders near 87th and 19th. This has been approved. West Bay should do this soon.
- The shrubs near the pool gate needed to be trimmed. Louie trimmed some. West Bay need to look and do some more trimming.
- The county cleanup is still ongoing. This may take up to 6 weeks for all the debris pick up.
- Nicole will contact Dennis regarding a time frame for clean up to be completed.
- Gail will compose a note regarding yard waste to be emailed to owners.
- The parking bumper near the paver walkway near the east end perhaps should be removed. Steve suggested painting it.
- The irrigation repair took two weeks to be repaired. The irrigation guy with West Bay has changed.
- Nicole will contact the Eastside owners that have diseased palms. Donna sent Nicole the addresses.
- Louie noticed suspicious teenagers hanging around the pool area.
- Owner suggested installing smaller plants vs. a tall hedge, to eliminate hidden areas. The Board has instructed West Bay to keep the plantings low.

Unfinished Business:

Landscaping

- **Irma Cleanup-** There are many trees in the community that need to be removed. The process was discussed. Gail is going to prepare an information letter to owners.
- **Queen and Washingtonian Palm Trimming-** This has been approved.
- **Mango Berm Bamboo & Irrigation-**Bob is working on this. There is a delay due to Irma.
- **North of Pool Fence: Remove crinum and replace with hedge planting-** West Bay will provide an estimate.
- **Remove / Trim Traveler Palms near both North Entrance Monuments-** Bob is obtaining quotes. This area will most likely be trimmed.
- **Oak Tree Stability near Playground Area-** The Oak trees were installed improperly by Neal. The arborist quoted \$400 per tree to complete a root excavation.
- **Damaged Oak Tree Removal / Replacement-** A note will be sent outlining the process.

- **Pond Landscaping Buffer-** Some owners are not complying. Compliance letters will be sent to individual non-complying owners. The reasons for the buffer were discussed.

Preliminary 2018 Budget Discussion – Special Projects

- Donna suggested including the special projects for 2018 in the 2018 operating budget.
 - Playground equipment- Quotes are being obtained.
 - Mike explained the need to maintain the amenities. A reserve study was done and reserves are for capital items.
 - Oak Trees – The arborist will provide a proposal for this. This is a large-scale topic.
 - Pond plantings
 - Seal Coating for Pool parking lot – Steve will look into cost.
 - Mango Pond gate – From 21st Ave side extending to Mango Park. Donna will get the cost estimate from Bob.
 - Street Signs
 - The arch for the Wisteria Plant – West side of pool
 - Oleanders – will be included under the operating budget, not a special project

Cable TV – Internet Service Options & Homeowner Survey

- Mike just received the Frontier proposal- \$52 vs. Spectrum is \$42 and includes some premium channels.
 - Mike suggested getting the outstanding questions answered and then moving forward with contract negotiations with Spectrum since there is such a price difference.
 - Steve suggested the owners are given two choices. Renew with Spectrum or opt out completely.
 - A survey will be sent to owners.

New Business:

Disaster Plan Update-

- Added contacts for FEMA and Disaster.gov
- Sources - National Hurricane center information / South Florida Water Management / Bay News 9
- Preparation is key. Some helpful reminders to be included in the next newsletter.
- The trimming along the side of the homes should be improved. It made the shutter installation more difficult.
- Generators – ARC approval is required. Options were discussed.

Supplier Performance Evaluations-

- Send Donna questions / concerns / suggestions.
- Board members will meet with vendors.

Next Meeting: Monday, October 23, 2017 at 4pm.

Adjournment: With no further business to discuss, Mike adjourned the meeting at 5:45pm.