

# **WISTERIA PARK HOMEOWNERS ASSOCIATION**

**Monday, May 18, 2020 3:00 pm**

Topic: Wisteria Park Meeting

Time: May 18, 2020 03:00 PM Eastern Time (US and Canada)

## **Join Zoom Meeting**

<https://us02web.zoom.us/j/89843052104?pwd=YWVIMzExSWISSG5Bbk9ybKZzc0d0dz09>

**Meeting ID: 898 4305 2104**

**Password: 240403**

**Dial 646- 558- 8656**

**Call to order:** The meeting was called to order by Maureen at 3:05pm.

**Determination of Quorum and Proper Meeting Notice:** A quorum was present with all five board members on the call; Maureen Hooper, Randy Miller, Ray King, Jan Carroll, and Paul Tobin. Also present was Nicole Banks of Sunstate Management.

**Approval of previous meetings Minutes:** February 24, 2020 **MOTION** made by Randy, seconded by Maureen to waive the reading, and approve the minutes as presented. MOTION passed unanimously.

### **President: Presented by Maureen Hooper**

- In person meetings are suspended until further notice due to COVID19.
- The Pool re-opened May 11.

### **Vice President: Presented by Ray King**

- No Report.

### **Treasurer: Presented by Randy Miller**

- The Board reviewed the April Financial Statements. Randy submitted a written report.
- The 2019 CPA financial statement review is almost complete.

### **Secretary**

- The second quarter newsletter went out. Please send Jan suggestions for the next issue.

### **ARC**

- Of the 6 requests. four were approved, two were denied. The minutes are available on the website. Exterior Paint Colors will be reviewed.

### **Hardscapes Presented by Paul Tobin**

- **See** Unfinished Business.

### **Handy Team**

- No report..

### **Common Area Landscape & Irrigation Presented by Ray King**

- Information was provided on tree and vine removals on Common property.

### **East Side Landscape Presented by Maureen Hooper**

- Walkaround was completed on Friday, May 15<sup>th</sup>.

- Rights of way along 19<sup>th</sup> have visibility issues due to the ficus hedges. Major trimming and or removal will be discussed. Ray contacted Manatee County, who suggested a code enforcement officer come out. The Board will review applicable code sections.

### **Managers Report (Action Items, Violations, etc.)**

- The account 90 days past due is with the attorney for collections. This home is under contract to close and the Association will collect the past dues.
- The compliance report was provided to the board. The process will continue to be followed.

### **Homeowners Comments**

- Kemp Pollard commented that the location of ficus needs to be determined. (Reference: Drawing #10, posted on the website)
- Felicia Tencza commented that the shady lady trees at the pool are making a mess and requested planning be undertaken to replace the shady lady trees to eliminate the slipping hazard.

### **Unfinished Business**

- **Handyman Committee Board Liaison:** Randy volunteered for this position.
- **Cleanings streets gutters (County) Update:** Paul reported the County will not clean the street gutters as it is considered beautification and he will pursue getting prices from vendors for the Board to consider. . Ray suggested adding this expense to next year's budget.

### **New Business**

- **Hardscapes – review Monument proposals, Mailbox, and light pole updates:**
  - **Monument Signs:** Paul reviewed his written report on the monuments condition. **MOTION** made by Randy, seconded by Maureen to approve using Superior Architectural to repair the 17th Avenue monument for the higher estimate of approximately \$6,700. MOTION passed unanimously. Randy will take the lead on pursuing a landscape design plan for the 21<sup>st</sup> Avenue entrance.
  - **Mailboxes:** Paul reviewed his written report on mailbox repair. The Board agrees for Paul to purchase one mailbox skirt to repair his mailbox as a test.
- **Review Cleaning Services for Common Areas:** The Cleaning Service for the pool area was discussed. Currently Candi is cleaning twice per week. Increasing cleanings was discussed. Kemp will send the specifications he negotiated with Candi. **Nicole will follow up with Candi.**
- **West Bay Contract ends 2020 – discuss next steps:** The RFP will be reviewed and revised. The RFP will be sent to landscapers to bid.
- **Common Area Lighting on Pillars:** Kemp submitted style design options.

**Next meeting:** Monday, June 22, 2020 at 3:00 pm Location TBD

**Adjournment:** With no further business to discuss, Maureen adjourned the meeting at 4:45pm.

Wisteria Park HOA documents are available at : [www.wisteriaparkhoa.com](http://www.wisteriaparkhoa.com)