

WISTERIA PARK HOMEOWNERS ASSOCIATION

Monday, July 27, 2020 3:00 pm

Location: Zoom Meeting

MINUTES

Call to order: The meeting was called to order at 3:05pm.

Determination of Quorum and Proper Meeting Notice: A quorum was present with all five board members presented; Maureen Hooper, Ray King, Randy Miller, Paul Tobin, and Jan Carroll. Meeting notice was provided in accordance with FL ST 720 and association's documents.

Approval of previous meetings Minutes: June 22, 2020 **MOTION** made by Randy, seconded by Ray to approve the minutes as presented, with two noted corrections. (under homeowner comments "intact" and a revision on the tree on 21st, none were removed, shady lady was trimmed). MOTION passed unanimously.

President: (Maureen Hooper) No Report.

Vice President: (Ray King) Several oaks trimmed, and one queen palm removed near the playground.

Treasurer (Randy Miller)

- Randy reported from the June 30, 2020 financial statements.
- The current Accounts Receivable Report was reviewed. There is one home over 90 days past due. Nicole will send Randy a status update.

Secretary: (Jan Carroll) No Report.

ARC: (Randy Miller)

- A meeting was held on July 23rd to discuss paint colors and roof materials. The Community Design Guidelines will be updated for these topics and also to bring the CDG into compliance with other governing documents for political signs.

Hardscape (Paul Tobin)

- The community street gutters are in need of cleaning. Paul will obtain quotes.
- Pool tiles are cracked around the rim. Matching the tiles is difficult. Ray volunteered to try to repair the pool tiles with a product he has used at his own pool.

Handy Team (Randy Miller)

- There was one mailbox repair since the last meeting.
- Lights will be installed at the 17th St. entrance in the Fall.

Common Area Landscape & Irrigation (Ray King)

- Sea grapes overtaking certain areas on the western area of 21st Ave West Bay will address this and the fig at the eastern wall.

East Side Landscape (Maureen Hooper)

- Hard prune was just completed.
- GreenTopps will trim the queen palms beginning on August 11th. Pink ribbons will be on the trees that will not be trimmed.

Managers Report (Action Items, Violations, etc.)

- The Board reviewed the compliance report.
- Nicole will follow up on past due accounts. Owners over 90 days past due are turned over to the attorney for collections.

- Sunstate continues to keep the Landscape Tracking Sheet up to date.
- LOT 64 and LOT 37 violations have been resolved. The compliance report will continue to be monitored.

Homeowners Comments

- Louie asked Ray if he saw the invasive vine on the west side.
- An owner commented on the 21st Avenue entrance area that needs landscape trimming and maintenance.

Unfinished Business:

- Monument restoration update: The project is underway.
- Mailbox base update / Mailbox replacements: The mailbox skirts are the issue. One is being sanded and painted as a trial.
- Landscaping at Entrances: Randy and Maureen are working with Nick, designer with West Bay, who has created four renderings. The Board will review them and share their thoughts. Randy estimates the cost to remove old plantings and install new plantings is between \$37-52,000. This would be paid from Reserves.
- Update Right of way visibility at Corner of 19th Ave and 85th Court: Scheduled for August 20th by West Bay. Sections removed will be replaced with sod.
- Landscaping contract 2021 /RFP Update: The Board will send out the RFP and schedule meetings with the vendors.

New Business:

- In response to a recent homeowner question Ray indicated Solitude services our ponds monthly and the on-site tech keeps him updated.

Next meeting: Monday, August 24, 2020 at 3:00 pm Location TBD

Adjournment: With no further business to discussed, the meeting was adjourned at 4:02pm.

Wisteria Park HOA documents are available at : www.wisteriaparkhoa.com