

WISTERIA PARK HOMEOWNERS ASSOCIATION
HOA Board Meeting
Monday, October 26, 2020 3:00 pm
Location: Zoom

Call to order: The meeting was called to order by Maureen Hooper at 3:06pm.

Determination of Quorum and Proper Meeting Notice: A quorum was established with all five board members present; Maureen Hooper, Randy Miller, Ray King, Jan Carroll and Paul Tobin. Meeting notice was posted in accordance with FL ST 720 and the association's governing documents.

Approval of previous meetings Minutes: September 28, 2020 **MOTION** made by Maureen, seconded by Randy to approve as presented. MOTION passed unanimously.

Reports of Officers and Committees

President None.

Vice President: Ray confirmed that the 2020 Budget for Common Area Landscape Renew and Replace is \$15k. Total spent to date is approximately \$9k, total planned is around \$12k. Ray predicts this account will still finish the year under budget.

Treasurer: Randy reported from the September 30, 2020 financial statements.

Secretary: Another newsletter before year end is planned.

ARC: No meetings in the past month. ARC is setting up a meeting within the next week.

Hardscape: None.

Handy Team: One leaking mailbox was repaired.

Common Area Landscape & Irrigation: A homeowner is complaining about pond 3, which is off 87th Ct and 17th Ave. In 2017, the board installed aquatic plants to prevent pond bank erosion. The homeowner is unhappy with her view with the vegetation. Ray has confirmed with Liz at Solitude who maintained the ponds and confirmed that the ponds are healthy and are not recommending any changes other than to treat the alligator weeds.

East Side Landscape: A palm trimming survey was sent out – results 60/40 in favor of keeping the tall palm trimming included in the budget. This will continue. The common ficus hedge will be trimmed back and then maintained at 6ft. A meeting and walkaround.

Managers Report (Action Items, Violations, etc.)

- October compliance Report was sent to the Board.
- There is one property past due over 90 days and with the attorney for collections.
- SWFWMD inspection due. Nicole will take the lead and schedule the inspection.
- 16 HOA owned parcels addressed on the county website have been updated to Sunstate.

Homeowners Comments

- The ficus hedge should be trimmed down a bit lower.
- The pool landscape design and plant plan will be provided to the requesting homeowner.

Unfinished Business:

- **Landscaping Update for Entrances and Pool:** On Monday, November 2nd landscapers will remove the shady lady trees near the pool parking lot. The metal pergolas were discussed. Paul will check to see if Neal has on file who installed the original pergolas.

Monument Updates: Work to begin Monday, November 2nd.

Budget 2021: Randy sent the Board the updated proposed 2021 budget. Overall, the common area is 6.5% increase. Some items that are being increased are, landscape renew replace to \$20k, pool cabana cleaning increased, pressure washing increased, increase reserve funding to \$30k, cable contract increased and decrease in the landscaping contract with Duval. The east side is being decreased, savings in mulch and landscape maintenance contract. (Proposed 2021 quarterly assessment: West Side \$494 / East Side \$893)

MOTION made by Maureen, seconded by Jan to approve the 2021 budget as presented. MOTION passed unanimously.

Mailbox base update / Mailbox replacement parts: Paul is finalizing the plan. Paul is coordinating the logistics and asked for volunteers to move pallets to the vendor in Sarasota. Details will be reviewed and finalized. **MOTION** made by Maureen, seconded by Jan to order ten mailbox parts and 15 arm assemblies. MOTION passed unanimously.

Gutters and Sidewalk cleaning: Paul presented the Pro Clean proposal which includes the street curbing and common area sidewalks. Homeowner sidewalks will not be included. Pro Clean will offer pricing for interested homeowners. An email blast will be sent with complete details. **MOTION** made by Maureen, seconded by Randy to approve Pro Clean in the amount of \$5,230. MOTION passed unanimously.

WP News Blasts: Jan will take over the News Blasts. More to come! Thanks, Paul for designing the recent email blasts regarding the monuments and landscaping updates.

New Business:

Annual Meeting Location: The first notice will list the ZOOM and in person option TBD.

Next meeting: Monday, November 23, 2020 at 3:00 pm Location ZOOM Meeting

Adjournment: With no further business to discuss, the meeting adjourned at 4:35pm.

Wisteria Park HOA documents are available at: www.wisteriaparkhoa.com