



WISTERIA PARK HOMEOWNERS ASSOCIATION, INC.

DATE: Monday, January 25, 2021
TIME: 3:00 PM (Sign in at 2:30)
PLACE: Zoom
Annual Membership Meeting MINUTES

Determination of Chairman of the meeting: Maureen Hooper chaired the meeting and called the meeting to order at 3:03pm.

Calling of the roll and certifying of proxies: Nicole of Sunstate Management confirmed the quorum present and by proxy at 57.

Proof of notice of meeting: The notice was provided in accordance with FL ST 720 and the association's documents.

Approval of the Previous Minutes / disposal of any unapproved minutes: **MOTION** made by Maureen Hooper, seconded by Jay Blackman to approve the minutes as presented for the AGM 2020 meeting. MOTION passed unanimously.

Reports of directors, officers, or committees

- Maureen reviewed aloud the 2020 Accomplishments
 - ZOOM monthly Board meetings will continue.
 - Thank you to Manatee County for fixing sidewalks
 - Thank you for Myra Harcourt for updating the homeowner directory
 - Thank you to all the community volunteers!
 - Thank you to Nicole and Rochelle at Sunstate Management.
 - The community projects were highlighted. (see attached)
- Randy provided a financial summary report as of 12/31/2020.
 - The 2019 Audit Review was completed.
 - The 2021 Approved Budget was reviewed.

Announcement of the 2021 Board of Directors

Maureen Hooper will join Ray King, Jan Carroll, and Paul Tobin on the 2021 Board of Directors. There is one vacant seat on the Board of Directors. The Board is seeking a volunteer to fill the position.

Homeowner Comments

- An owner commented that the mailboxes look beautiful.
- An owner commented that she appreciates that Duval blows the leaves from the front door.
- Owners thanked the Board for tackling the Landscaping projects and monument restoration.

- The metal grate at Pond #3 is recommended by SWFWMD to have it replaced. The Board will follow up.
- Now that the mailboxes are completed, an owner suggested to weed control spray around the bases to protect the mailboxes.
- An owner recommends Bill Reece, an East Side homeowner as a General Contractor.
- An owner asked about the new plantings at the 21st Entrance. Maureen confirmed that the area will grow and fill in and a Bismarck will be replaced.
- An owner suggested patching cracks on the perimeter wall.
- An owner suggested that the perimeter wall be painted.
- An owner commented that the power washing company will be returning this Thursday. Any owners with concerns or any owners that would be interested in the special offer, please text Nate and he is happy to stop by.

Unfinished / New Business

- Carryover vote: The membership present and by proxy unanimously approved the carryover fund for 12/31/2020. MOTION made by Randy, seconded by Maureen to approve the 2020 carryover vote. MOTION passed unanimously.

Adjournment: With no further business to discuss the meeting adjourned at 3:29pm.

ORGANIZATIONAL BOARD OF DIRECTORS MINUTES

Call to Order and Establish a Quorum is present: The meeting was called to order at 3:30pm.

A quorum was present with all four board members present: Maureen Hooper, Ray King, Jan Carroll, and Paul Tobin.

Acknowledge Posting of Notice: Notice was posted in accordance with FL ST 720 and the association's documents.

New Business – Establish Officer Positions and Appoint Committees

President: MOTION made by Jan, seconded by Ray to appoint Maureen Hooper. MOTION passed unanimously.

Vice President: MOTION made by Maureen, seconded by Paul to appoint Ray King. MOTION passed unanimously.

Treasurer: MOTION made by Jan seconded by Paul to appoint Jan Carroll. MOTION passed unanimously.

Secretary: MOTION made by Maureen, seconded by Jan to appoint Paul Tobin. MOTION passed unanimously.

Next Meeting Date: Monday, February 22, 2021 at 3pm via ZOOM.

Adjournment: With no further business to discuss, the meeting adjourned at 3:33pm.