

WISTERIA PARK HOMEOWNERS ASSOCIATION
HOA Board Meeting
Monday, July 26, 2021, 3:00 pm
Location: Zoom

APPROVED MINUTES

Call to order: The meeting was called to order at 3:01pm.

Determination of Quorum and Proper Meeting Notice: A quorum was established with the following members present; Maureen Hooper, Ray King, Paul Tobin, and Jan Carroll. Meeting notice was provided in accordance with FL ST 720 and the association's governing documents.

Approval of previous meetings Minutes: **MOTION** made by Maureen, seconded by Jan to approve the June 28, 2021, meeting minutes as presented with noted corrections by Ray King. MOTION passed unanimously.

- Common Area- sea grapes should be paid under contract. Palm Tree by the Pool- one was trimmed, three more will be trimmed.

Reports of Officers and Committees:

President (Maureen Hooper): See below.

Vice President (Ray King): See below.

Treasurer (Jan Carroll): Jan reported from the June 30, 2021, financial statements. A new money market account was opened with Cadence Bank to stay within the \$250k FDIC limits. One property is past due on assessments. Sunstate is monitoring this account and pursuing the collection.

Secretary (Paul Tobin): See below.

ARC (Maureen Hooper): No new requests.

Hardscape: No report.

Handy Team One mailbox request. Please note: Mailboxes are water resistant (not waterproof).

Common Area Landscape & Irrigation: 135 common area palms (mostly queen palms) to be trimmed. In addition, two palms at 21st and one at 17th and 2 Washingtonians at 21st to be trimmed. There are two trees to be removed. Duval will submit a quote. The areca palms around Mango Pond area to be cleaned up and Ficus west of entrance on 21st to be trimmed.

East Side Landscape: Next meeting is August 12 at 10am.

Managers Report (Action Items, Violations, etc.) Nicole submitted a summary report for Board review.

- One home with a painting violation
- One home past due in assessments.

Homeowners Comments: None.

Unfinished Business:

- Duval Landscaping update: Walkaround completed last week. Trimming to be addressed. Maureen, Nicole, and Duval continue weekly calls and continue to work on correct billing.
- Gazebo cleaning and painting update: Completed last week.
- Gate on Common Area Update: Incorrect color arrived. Pending replacement.
- Update on Blue Canopies with Discount Awnings: Will be repaired. Scheduled for September.
- Pool and Spa Signs: Received and will be installed. Holes will be drilled for proper installation.
- Emergency Egress from Pool gate: Paul confirmed that the current set up is complying. To exit, a key is required. This is a concern if there would be an emergency. Paul is going to get a quote to change the egress to not require a key for the one gate near the parking lot.

New Business:

- Palm Tree Trimming: Scheduled for August for both the Common and East Side. There are 172 palms on East Side. The cost is \$25 per palm.
- Budget 2022: Pools By Lowell notified us of an increase as of January 1, 2022 (from \$400 to \$450 per month). Other vendor pricing will be confirmed prior to budgeting. Also, please consider special projects for 2022 budget review.
- Paul mentioned the condition of the masonry of the wall. This will be reviewed.

Next meeting: HOA Meeting August 23, 2021, at 3:00 pm via ZOOM Meeting

Adjournment: With no further business to discuss, the meeting adjourned at 3:33pm.

Wisteria Park HOA documents are available at: www.wisteriaparkhoa.com