

WISTERIA PARK HOMEOWNERS ASSOCIATION
HOA Board Meeting
Monday, October 25, 2021, 3:00 pm
Location: Zoom

MINUTES

Call to order: The meeting was called to order at 3pm.

Determination of Quorum and Proper Meeting Notice: A quorum was established with the following members present; Maureen Hooper, Ray King, Paul Tobin, and Jan Carroll. Meeting notice was provided in accordance with FL ST 720 and the association's governing documents.

Approval of previous meetings Minutes: **MOTION** made by Maureen, seconded by Jan to approve the September 27, 2021, board meeting minutes as presented. **MOTION** passed unanimously.

Reports of Officers and Committees:

President: On going issues with Duval. We have contacted vendors for proposals. More discussion will be held in November.

Vice President: Duval agreed to replace dead plants throughout the community that were planted and didn't make it. Nicole will follow up. The entrance plantings are also incomplete. Ray suggested to hold payment until the work is completed.

Treasurer: Jan reported from the September 30, 2021, financial statements.

Secretary: Upcoming newsletter.

ARC: The next meeting is Thursday 10/28/21.

Hardscape: Pending projects.

Handy Team: Thank you for spraying for bugs at the pool area.

Common Area Landscape & Irrigation: Duval continues to work on items to catch up. Irrigation is being monitored.

East Side Landscape: Next meeting date will be October 28th. The biweekly mowing scheduled has begun.

Managers Report (Action Items, Violations, etc.) : See attached report.

Homeowners Comments:

- Louie commented on a spraying in front of his sister's home curbing. Paul will look into this.
- Randy commented on the Duval work order system.
- An owner requested a homeowner directory. Myra is preparing one for November 1st.
- Sheila commented on the plants around the pond.

Unfinished Business:

Duval Landscaping update: See above.

Gate on Common Area Update: The gate has been installed. The mowers now have access.

Update on Blue Canopies with Discount Awnings: Underway. Warranty claim has been filed with Sunbrella.

Emergency Egress from Pool gates: Paul is working on options. The new lock will be keyed to the current keys.

Budget 2022: MOTION made by Maureen, seconded by Jan to approve the 2022 budget as presented.
MOTION passed unanimously.

New Business:

Cleaning Monument and Pool house: Pending.

Next meeting: HOA Meeting November 22, 2021, at 3:00 pm Location: ZOOM Meeting
December 13th at 3pm via ZOOM.

Adjournment: With no further business to discuss, the meeting adjourned at 3:44pm.

Wisteria Park HOA documents are available at: www.wisteriaparkhoa.com