

WISTERIA PARK HOMEOWNERS ASSOCIATION
HOA Board Meeting
Monday, November 22, 2021, 3:00 pm
Location: Zoom

MINUTES

Call to order: The meeting was called to order at 4:03pm.

Determination of Quorum and Proper Meeting Notice: A quorum was established with the following board members present; Maureen Hooper, Lori Crick, Ray King, Jan Carroll, and Paul Tobin.

Approval of previous meetings Minutes October 25, 2021, MOTION made by Maureen, seconded by Lori to approve the meeting minutes as presented, with one correction. MOTION passed unanimously.

Reports of Officers and Committees:

Appointment of Board Member: None.

President: See below.

Vice President: See below.

Treasurer: Jan reported from the October 31, 2021, financial statements. Jan also reported that the surplus in landscaping is already spent on trimming and mulch. Water is over budget. The 2022 budget was increased to cover this. Ray commented on the palm tree trimming count not matching our count.

Secretary: See below.

ARC: Approved 1 driveway widening.

Hardscape: See below.

Handy Team: See below.

Common Area Landscape & Irrigation: November 15th queen palms removed near the entrance, queen palm removed at common area near 1983, invasive vines were also removed at west boundary of 17th. Austin of Duval is working on the irrigation repair list. As a reminder, homeowners cannot hire a vendor and then bill the HOA. Duval is the vendor.

East Side Landscape: Next meeting is December 4th.

Managers Report (Action Items, Violations, etc.) : See attached report.

Homeowners Comments:

- Randy suggested that the Board stays with Duval and document the management of them.
- Auto debit / 2022 updated coupon books were discussed.

Unfinished business:

Duval Landscaping update: Duval is working on catching up. Nicole and Maureen continue to meet with them.

Gate on Common Area Update: This has been completed. The area needs to be trimmed.

Update on Blue Canopies with Discount Awnings: Pending.

Emergency Egress from Pool gates: Paul provided an update. The main entrance to the pool and parking lot is the focus of this project. The approximate cost is \$2-3k.

Monument, Curb, and Pool Deck/Roof Cleaning: **MOTION** made by Maureen, seconded by Lori to approve pool deck, pool house and monuments as presented. MOTION passed unanimously. The rust stains were discussed.

New Business:

Review Potential New Landscaper Contracts: The board obtained quotes from Brightview and Juniper. The board will meet further review the proposals and interview vendors.

HOA Board Upcoming Vacancies: The annual meeting and election will be held on Monday January 24th, 2022. If you are interested in joining the board, please let us know. A first notice of the meeting, including a candidate intent form will be mailed and emailed in December.

Holiday Decorations: This was suggested.

Next meeting: HOA Meeting December 13, 2021, at 3:00 pm via ZOOM Meeting

Adjournment: With no further business to discuss, the meeting adjured at 4:20pm.

Wisteria Park HOA documents are available at: www.wisteriaparkhoa.com