

WISTERIA PARK HOMEOWNERS ASSOCIATION
HOA Board Meeting Minutes
August 28, 2022, 3pm

Call to order: The meeting was called to order at 3:01pm.

Determination of Quorum and Proper Meeting Notice: A quorum was present with the following members present; Lori Crick, Dave Hooper, Louie Roseman, Jan Carroll, and Paul Tobin. Notice was posted in accordance with FL ST 720 and the association's governing documents.

Approval of previous Board meetings Minutes July 24, 2023, MOTION made by seconded by to approve as presented. MOTION passed unanimously.

Reports of Officers and Committees:

President: See below.

Vice President: See below.

Treasurer: Jan reported from the July 31st, 2023, financial statements.

- Clean Cut Palm Trimming is completed. Bill received and will be paid.
- AR report was discussed.
- 2024 budget planning underway.

Secretary: No report.

ARC: 1 meeting held on August 7th and all requests approved.

Hardscape: No report.

Handy Team: No report.

Common Area Landscape & Irrigation: Irrigation zones to be separated for the entrances. The bid is \$2,300. **MOTION** made by Louie, seconded by Paul to approve the Brightview quote. MOTION passed unanimously. Irrigation filters continue to be researched. The electrician was onsite and replaced flood light on 17th Entrance and replace streetlight bulbs where not working. Manatee County fixed dip in the road.

East Side Landscape: Palms were trimmed. Pesticide was applied this past Friday. Two weeks ago the trimming was completed. The next trim is due in 4 weeks. Wall trimming was also completed. Brightview will not be cutting lawns this week due to the storm. BV storm clean up has been signed in the event it is needed.

Managers Report (Action Items, Violations, etc.)

- There is no alcohol or glass at the pool. Sunstate will notify the owner of the violation.

Unfinished Business:

Pool Concrete Deck Cracks: Pending.

Stucco Wall on East Side Cracks: Completed.

Common area Clean-up between Mango and Wisteria: Completed. The association will continue the maintenance of the drainage ditch.

Tree Removal/Replacement Letter: Discussion.

Quote to Clean up along 17th Ave inside HOA fence.

Pool Gate - Lock Options, Signage, Cameras: Dave is researching options to be presented to the Board.

Monument Letters replacement on 21st: United Restoration will replace.

Homeowner Fence on HOA Property: This is being handled by Sunstate and the homeowner. Update at the September meeting.

Owner Comments:

- Sunstate will send an email requesting volunteers for Long Term Project Committee.
- Sunstate will send pool rules reminder.

New Business:

Insurance Proposal: Reviewed and renewed 9/1/23.

Pool/Spa Sign: Sunstate is working with Pools By Lowell, FL Health Department and Sir Speedy to update the signs. The Board would like durable backing material. Sunstate will send a proof to the Board before the order is finalized.

Next meeting September 25, 2023, at 3pm Location: ZOOM Meeting

Adjournment: With no further business to discuss, the meeting adjourned at 4pm.

Wisteria Park HOA documents are available at: www.wisteriaparkhoa.com