

East Side Landscaping Committee Minutes

January 10, 2019

The meeting was called to order at 10.00 a.m. in the Gazebo and was attended by Donna Burbidge, Ray King, Maureen Hooper, Rob Russell, Wendy Draina and Myra Harcourt. The Minutes of the meeting of December 17, 2018 were updated and approved on a motion by Maureen Hooper, seconded by Rob Russell and carried.

2018 expenditures - Donna had reviewed some of the 2018 expenditures and found that some were put in the wrong category. Nicole will correct. West Bay overcharged for labor in August and September, and for an inspection. Nicole is reviewing irrigation costs. Because surplus is not much, it will be rolled over to next year. Fees for the coming year will be going up \$20 per homeowner. They are still less expensive than other companies.

Irrigation expenses – It was suggested to reduce expenses that service calls be bundled. Donna kept track of calls to see if there is a pattern or anything that may save money. Bundling doesn't seem to help reduce expenses.

December 17 landscape inspection – There were fewer complaints and things seem to be going well. Compliments from homeowners were noted.

Irrigation timers – The committee felt that Bob Harcourt's memo for irrigation timers was concise and understandable. An article in the newsletter should give directions on how/where to get this information. It was suggested that a link be created so that people can read it easily.

Basic Landscape Service – Rob Russell's memo was reviewed and suggestions given. Rob will make minor changes and seek final approval of document from HOA Board and West Bay. There will be a link in a newsletter for this document and other interesting articles on landscaping.

Opt Out Meeting – Mike will run meeting (or new President).

2019 Committee – Maureen will assume the Chair for the committee this year, with Rob as Vice-Chairman. Donna will take over as Secretary.

Next Meeting – The next meeting will be held on Thursday, February 7, 2019 at 10 a.m. in the Gazebo.

Walkaround – There will be a walkaround on Friday, January 18, 2019, and Donna and Wendy will make the walk with Matt.

Respectfully submitted

Wendy Draina